

An Introduction to Writing Folio

What is a Writing Folio?

A Writing Folio is a collection of pieces that you have written for various audiences and purposes. Your pieces should cover an array of styles and genres.

Each semester, your Writing Folio will contain _____ pieces, including _____ **polished pieces** that have been drafted and re-drafted to perfection. It is important to note, that it may take several drafts for a piece to become polished. You will engage in the drafting process through regular conferencing with your teacher.

You need to keep all drafts and submit these with the polished piece in a display folder at the end of the semester.

Two periods per week will be allocated to Writing Folio. Our Writing Folio lessons will be: _____

Polished Pieces

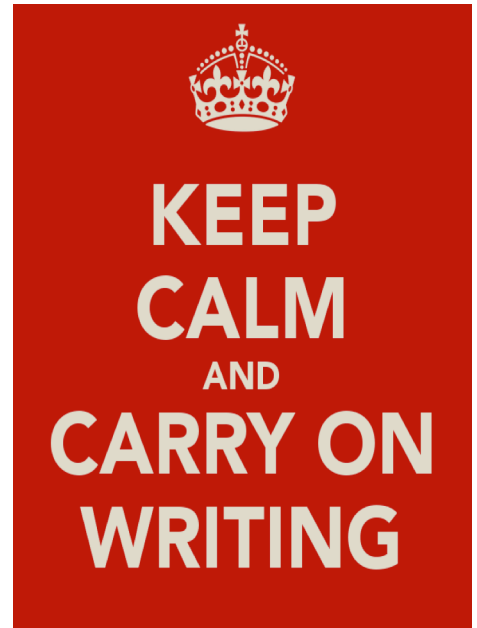
Your polished pieces are the written pieces that you will redraft to improve through Writing Workshop discussions with your teacher. Therefore, your polished pieces should address specific writing areas you wish to improve (e.g. a particular genre or style). You should discuss your goals and potential polished pieces with your teacher, so they can assist you with your decision. Please note, each polished piece must come from a different style or genre.

What is a conference?

A conference is a short meeting with your teacher to discuss the strengths and areas for improvement in your writing. You will use a draft you wish to polish as the basis of your conference. Aim to conference with your teacher every two weeks in order to ensure you are able to re-draft your pieces to perfection.

Assessment of the Writing Folio

Your Writing Folio will be assessed regularly throughout the year and will appear on your End-of-Semester Report. Your teacher will update your parents on your Writing Folio progress towards the end of Term One, Term Two, Term Three and Term Four. While this is a yearlong assessment, your Writing Folio will be organized according to the two semesters. Each semester you will be required to write _____ pieces, _____ that have been polished to perfection.



Writing Folio - Summary

Each semester, your completed Writing Folio will be presented in a display folder and contain:

- ____ written pieces consisting of an array of writing styles
 - You are only permitted to have the same writing styles twice in your Writing Folio
- ____ pieces that have been drafted to perfection – this may require several drafts to be written
 - The polished pieces must be from different writing styles
- Each of the final polished pieces must be submitted with all drafts, all Pre-Conference Sheets and your Conferencing Record

In each of the pieces, you must clearly outline:

- The title of the piece
- The style of the piece
- Your specific purpose for writing the piece – why are you writing?
- The specific audience for whom the piece was written – who is the target audience of your piece and why?
 - Note - your teacher is not your audience, you need to think about specific groups of people – this will determine your language choices
- The draft number

Possible Writing Styles

You may like to include the following writing styles in your Writing Folio. These suggestions are not exhaustive, therefore, if you wish to write in a style that is not listed, please discuss this with your teacher.

- Creative Writing
- Poetry
 - Note – you must write five smaller poems (i.e. Limericks and Haikus) for one Writing Folio piece
 - Acrostic poems are not permitted
- Review Writing – E.G. Books or film
- Biographical
- Autobiographical
- Recount Writing
- Instructional Writing
- Script Writing
- Essays – persuasive or analytical
- Speech Writing
- Feature Articles
- Letters
- Resume
- Reports
- Fables
- Song Lyrics
- Stream of Consciousness Writing (can't be polished)